

MAHARANI KISHORI JAT KANYA MAHAVIDYALYA

'A' Grade Accredited by the NAAC

Rohtak-124001 (Haryana)

(Affiliated to M.D. University, Rohtak

&

Recognised by Govt. of Haryana & UGC Under Section 2F and 12B)

UG Courses

B.A./B.Com.

B.Sc. (Medical/Non Medical)

B.Sc. (Sports Science)

Add-on Courses :

Art & Craft

Apparel and Dress Designing



PG Courses

M.A. (English) M.A. (Geography)

M.Com. B.P. Ed. M.P. Ed.

Master Degree in Yoga Science (2yrs)

P.G. Diploma in Yoga Science

M.A. Yoga Science

Recognized by NCTE, NRC, Jaipur



A Vision Ahead

2017-18

Prospectus

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राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
 विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
 An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

The Executive Committee of the
 National Assessment and Accreditation Council
 on the recommendation of the duly appointed
 Peer Team is pleased to declare the
 Maharani Kishori Jat Nanya Mahavidyalaya
 Rohtak, affiliated to Maharshi Dayanand University, Haryana as
Accredited
 with CGPA of 3.02 on seven point scale
 at A grade
 valid up to November 04, 2021

Date : November 03, 2016



S. Singh
 Director




Message



It gives me immense pleasure to welcome all the prospective students seeking admission to various courses in the vibrant and beautiful campus of Maharani Kishori Jat Kanya Mahavidyalaya, Rohtak. Accredited 'A' grade by the NAAC, Bangalore in Oct. 2016 and named after the legendary Queen, Maharani Kishori, Wife of Maharaja Suraj Mal, known for her undaunted spirit and indomitable courage. The college was established in the year 1988 by the philanthropists of the community to impart quality education and to bring in new light of knowledge among the girls of this region.

Education is not only an aspect of development and, thereby, an aim in itself, but more importantly, it is an instrument for the achievement of other aspects of development; economic, social and political. It enables everyone to acquire the skills, knowledge, values and attitude necessary to become a responsible citizen. The college has already attained a status of one of the prestigious college of North India by succeeding in its motto of holistic development of girl students. The college has been gifted with the faculty of Arts, Commerce, Science with Medical & Non-Medical Stream along with other UG & PG courses in different disciplines. Over the years, it has carved a distinctive niche for itself on the map of education in the State of Haryana. Merit has always been the exclusive criteria for the selection of Members of faculty and students. Thousands of students who have received education from this college are its living goodwill ambassadors. I acknowledge the contribution of the Managing Committee, faculty, students and general public at large with all humility.

The academic and sports achievements of the students of the college are awesome and astounding. I pray to the Almighty to always bless us with cooperation and support from our well wishers for making this college an ideal institution.

I convey my good wishes to the students and teaching faculty for success in their endeavours. I am confident enough that the college life will give you an enriching experience and eventually pave the way for leading a higher standard of life and living.

Arvind Malhan H.C.S.

Administrator, Jat Edu. Society
Sub Divisional Magistrate, Rohtak

Message



Hearty congratulation to the Staff & Students of Maharani Kishori Jat Kanya Mahavidyalaya on being Accredited "A" grade by NAAC, Bangalore and warm felicitations to all the new comers from the Principal, staff and students of Maharani Kishori Jat Kanya Mahavidyalaya, Rohtak. One of the most prestigious women's colleges of Northern India, this college has achieved numerous laurels in various fields - sports, cultural activities and academics at national and international level having the honour of giving the first Olympian Woman Wrestler to India, Shakshi Malik.

The College aims at providing education for holistic development of the students with emphasis on making them useful, employable, capacitated and empowered women who can build strong foundation of a healthy, progressive and awakened society in which all hold their heads high in self-esteem and can feel proud of being self-reliant. The variety of courses offered by the college opens up new avenues before them so that they may choose their career as per the call of their inborn tendencies, natural proclivities and potential to compete with new challenges of this fast changing global society.

The College has been persevering hard with complete devotion and dedication to illuminate the dark corridors of the lives of under-privileged and marginalised sections of rural women with the light of knowledge by providing them free education and full opportunities to develop their hidden potential by organising varied extra-curricular activities including literary, cultural, sports and athletics. I feel proud to mention here that the college has been winning M.D. University's General Sports Trophy for the last 16 years, with awfully outstanding achievements at National and International level including Asian Games, Commonwealth Games and Olympic games.

The devoted and dedicated team of the motivated staff members is the real strength of this college. I feel elated to mention here that the teaching and non-teaching staff of this college is always ready to help and guide the students whenever they need.

My best wishes to all the new comers with a promise to help them like a never failing friend, guide and mentor and a hope that their stay with us will be rewarding and fruitful.


Dr. Krishna Chaudhary
Principal

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GENERAL RULES

1. Notice-boards have been put up in each deptt. of the college to enable students to know the orders and directives of the Principal, concerned authorities and instructions received from the University from time to time. It is the duty of each student to keep herself informed of such notices.
2. It is expected from all students to maintain good conduct and discipline in the class, library, play grounds and at all functions organised in the College.
3. Smoking is strictly prohibited in the college campus. Strict disciplinary action shall be taken against defaulters.
4. If a student directly or indirectly takes part in any agitation or incites others or holds unauthorised meetings or takes part in the activities which in the eyes of the Principal are against college discipline, any kind of punishment can be given to the erring student.
5. In order to keep the campus clean, students should make use of dustbins.
6. Use of foul-language, damaging/stealing of college property, college furniture, library etc., bringing of radio-transistors etc. in the college are strictly prohibited.
7. If a student wants to meet the Principal for some reason, she should do so during the students' visiting hours.
8. Park the vehicles in parking area.
9. The Rules and Regulations given in this prospectus are liable to be changed at any time by the Principal or by the Concerned Authority.
10. In all the matters, decision of the Principal will be the final one.
11. There is a suggestion box in the college, students may give their suggestion regarding development and welfare of the student and college.
12. No students will place any information on college notice boards without the permission of the Principal.
13. Use of Mobile Phones in the college campus is strictly prohibited. Any student violating this will be fined Rs. 500/-.
14. If a student remains absent without any prior information for 15 days, her name will be struck out from the Rolls of College and will have to take readmission with admission fees.
15. Students are supposed to carry their I Cards with them in the college. For Library I-Card, students are advised to bring 1 stamp size photograph.
16. Students should complete their I-Card cum Library Card formalities within 15 days after seeking admission. Duplicate I-Card will be issued only when a student submits copy of FIR of lost I-Card alongwith additional fees of Rs. 500/-.

IMPORTANT INSTRUCTIONS

1. This prospectus is published to provide general information to the students regarding college. However, it cannot be used for legal purpose.
2. The Principal is authorised to make any kind of change in the college rules.
3. Each student has to complete 65% attendance, otherwise she will not be allowed to sit in the exam.
4. The candidate must read the instruction as given in information Brochure carefully before filling the application forms.
5. The application forms should be complete in all respect, incomplete forms will not be entertained.
6. A certificate of good conduct and character from the Principal/Head of Institute last attended must be attached with the application form along with the photocopies of the last examination passed.
7. Applicants are advised to carefully verify their own eligibility before applying for admission, as the fee will not be refunded even if a candidate is found ineligible for the concerned course at later stage.
8. All information given in application form must be correct and complete as the admission of the candidate securing admission on the basis of incorrect and misleading information will be cancelled at any stage.
9. The application form will be treated as the admission form after the candidate is duly selected for the concerned course.
10. The admission will be provisional till the University regularises the same.
11. If a student does not submit her remaining documents (if any) within 15 days of her admission, she will be herself responsible for any delay in result or any action taken by University.

COLLEGE AT A GLANCE

Maharani Kishori Jat Kanya Mahavidhyalaya, Rohtak came into existence in 1988, founded by Ch. Ude Singh Mann, the then President of Jat Education Society (Regd.) Rohtak and philanthropist of the community with the mission to provide the light of knowledge to the girls of nearby rural as well as urban areas irrespective of caste, creed and colour. The very name of the college Maharani Kishori, wife of Maharaja Surajmal, implies symbolic connotations. The annals of history reveal her as one of the most intelligent and daring queen so far. Owing to her sharp acumen and self-confidence, she succeeded in creating a niche for herself in the so called male dominated aristocratic society. Keeping the trace of her strength and vision, the focus of this institution is to provide holistic education to the girls so that they may be able to break the various paradigms of male dominance.

The college is a private aided college, being run by the "Jat Education Society (Regd.), Rohtak", which also runs several other educational institutions. The college has a separate Governing Body which monitors and provides timely guidance and assistance for its smooth functioning. The college got affiliated to M.D. University Rohtak in 1989. It came under the University Grants Commission category of 2(f) in the year 2000 and 12(B) in 2001.

Although the college was started in an old building, but gradually it has developed to the requisite infrastructure to cope up with the academic, cultural and sports requirements. This infrastructure owes its allegiance to the aid from the State Government, University Grants Commission and from the Society. The college has one administrative and two teaching blocks, spacious computerized library with internet and e-resource facilities, a conference room and seminar hall with all audio-visual aids, well equipped labs, canteen, smart class rooms, multipurpose hall, gymnasium hall and sprawling playgrounds. The uniqueness of the college lies in the fact that it has a vast hostel being run over on the self-finance basis. 105 rooms of the hostel have the capacity of accommodating 450 students. The hostel facility has proved itself a boon to the girls, as they have got a respite from hectic schedule of commuting daily in over-crowded buses and unnecessary entanglements in gender biased harassment during travelling like eve-teasing and molestation.

Since its establishment, the college is scaling new heights in the field of academic, cultural and sports activities; thus practically manifesting the very spirit of its motto "**Arise, Awake and Know Thyself**". **The college is running four faculties i.e. Arts (on Grant-in-aid), Science, Commerce, Sports Science and Yoga Science under Self-Finance Scheme. These faculties include B.A., B.Com., B.Sc.(Medical and Non-Medical) B.P.Ed., M.P. Ed., PGD in Yoga Sc., MA Eng., and MA Geog. The College also runs UGC sponsored Course B.Sc. Sports Science and Add-on Certificate and Diploma Courses in Apparel & Dress Designing, Art & Crafts and Certificate Course in Beauty Care. In this march of progress, the college has introduced two**

new PG Courses of M.Com and Masters in Yoga Science in order to make its students better employable in the Global Market.

Apart from this arena, the college has earned its name and fame in the field of sports. It is regarded as one of the best women's college of sports in Northern India. Within a short span of 27 years, the college has won the University Championship for at least 15 times and every year lots of students shine out not only at national but international level as well.

The College has enrolled 2200 regular students. Our results of all classes are above 95% in 2015-16 and 2016-17. Every year, our students have achieved distinguished position in university merit lists. Ms. Aruna won Gold medal in M.D. University annual exams of B.A. 2nd and B.A. 3rd in 2009-10 and 2010-11 consecutively.

The real aim of education is holistic development of human personality and, thus, special focus is laid on extra-curricular activities. For this purpose, the college has created many cells and organizes various programmes throughout the year like NCC, NSS, Women Cell, Red Cross Unit, Anti Ragging Cell, Employment Cell, Guidance and Counselling Cell, Legal Literacy & Election Awareness Cell, Social Science Society, Grievances Redressal Cell, Quality Assurance Cell, Election Awareness Cell, SC and BC Welfare Cell, Sexual Harassment Prevention Cell and Beti Bachao Beti Padhao Cell.

The strength of the institution is its well qualified faculty members, dedicated administrative staff, natural and vast eco-friendly campus, good quality infrastructure, well equipped college library with DELMET and INFLIBNET membership for e-resources, availability of computers in a student ratio 1:8, smart class rooms, well equipped labs, facility for scanning printing and copying, good academic ambience and enthusiastic students.

The college has set up the tradition of organizing many National and State Level UGC and DHE Sponsored Seminars, workshops and conferences. Eminent Keynote speakers, researchers and other renowned persons visit the institution and interact with the faculty and students of our college and delegates. The College makes a provision for purchase of books, journals, magazines other study material, internet facility and study tours etc. concerned with research work. The college also encourages its faculty members to participate in various seminars and workshops and other research activities organized by other institutions and organizations.

The prime location of the college on Rohtak - Delhi Road (NH-10) makes it convenient for the students to reach there from nearby as well as distant places. The College campus is spread over a vast area of 12.5 Acres with natural surroundings. The eco-friendly environment of the college is conducive to create enthusiasm among the students.

It is our ardent belief that our institution will provide multi-dimensional and quality education to the students, so that they may be able to evaluate various paradigms of life with a liberal humanitarian perspective. MKJK Mahavidyalaya's mission is to make a profound difference in the lives of women by empowering them to attain their full potential through pursuit of knowledge,

MILESTONES IN THE HISTORY OF THE COLLEGE

The college started functioning as a degree college with BA programme	1988
Recognized by the Government of Haryana	1988
UGC recognition under Section 2F	2000
UGC recognition under Section 12B	2001
Introduction of B.Com degree programme	2000
Introduction of UGC sponsored Add-on-courses	2004
Introduction of B.Sc. Sports Science degree programme	2005
Introduction of B.P.Ed. programme	2006
Introduction of M.P.Ed. programme	2007
Introduction of PG Degree in English	2009
Introduction of PG Degree in Geography	2009
Introduction of B.Sc. Degree programme (Medical and Non-Medical)	2013
P.G. Degree in Commerce	2016-17
P.G. Degree in Yoga Science	2017-18
Construction of New Girls Hostel with UGC grants of Rs. 25 Lakhs	2004
Construction of New Teaching Block with matching grant of Rs. 1.35 Crore from State Government of Haryana	2006
Establishment of Computer Lab	2008
UGC Fund of Rs. 14 Lakhs allotted for sports equipments	2012
UGC fund of Rs. 48.60 Lakhs allotted for various equipments like Computers, Generators, Laptop, Smart Class Rooms, Lab equipments, Digital Lecture Stand etc.	2012
UGC fund of Rs. 4.95 Lakhs allotted for Free Education of Sports Medal Winner / Participant of National / International Events.	2013-14
UGC fund of Rs. 11.34 Lakhs allotted for Free Education of Sports Medal Winner / Participant of National / International Events.	2014-15
UGC fund of Rs. 80,000 allotted for National Seminar on <i>Empowering Women in Rural India.</i>	2014-15
UGC fund of Rs. 11,33,423/- for Free Education of Sports Medal Winner / Participant of National / International Events	2015-16
DHE fund of Rs. 100000 for State Level Seminar on <i>Women in Management and Leadership - Grow, Inspire and Lead</i>	2016-17

National Assessment & Accreditation Council Peer Team (NAAC) visited the College from Oct. 03-05-2016 to 05-05-2016 and Awarded 'A grade' to the College

Courses Available

U.G. Courses

	No. of Seats
B.A.	320
B.Sc. (Medical / Non Medical)	160 / 240
B.Com	80
B.Sc. (Sports Science)	40

P.G. Courses

M.A. English	60
M.A. Geography	60
M.Com	60
M.P.Ed.	30
B.P.Ed.	50
P.G. Diploma in Yoga Science	
M.A. Yoga Science	60

Add-on-Courses

Art & Craft	40
Apparel and Dress Designing	40
Beauty Care	40

ADMISSION SCHEDULE FOR UG COURSE 2017-18

(Except for the courses where admissions are made by the State/Central Government agencies)

- (i) Schedule of dates for admission to Under-Graduate (including Hons.) Certificate/Diploma/Professional and other U.G. Courses being run in the affiliated Colleges/Institutes for the session 2017-18:
- | | |
|--|--------------------------|
| (a) Calling of application admission forms
(last date of receipt of forms) (Friday) | : 30.06.17 upto 4.00 PM |
| (b) Scrutiny of application forms for admissions | : Upto 03.07.17 (Monday) |
| (c) Display of 1st Merit List | : 05.07.17 (Wednesday) |
| (d) Display of 2nd Merit List | : 10.07.17 (Monday) |
| (e) Display of 3rd Merit List | : 13.07.17 (Thursday) |
| (f) Commencement of teaching | : 15.07.17 (Saturday) |
- (ii) In case of seats remaining vacant after 15th July, 2017, late admissions from 17 th July, 2017 to 20th July, 2017 may be allowed on merit basis by the Principal/Director concerned with late fee of Rs.50/- per day subject to minimum of Rs. 100/- to be remitted to the University by the College/Institute alongwith Registration Return.
- (iii) Late admissions from 21th July, 2017 to 25th July, 2017 may be allowed on merit basis by the Principal/Director concerned with late fee of Rs. 500/- to be remitted to the University by the College/Institute alongwith Registration Return.
- (iv) The admission cases received from 27th July, 2017 to 31th July, 2017 by the Principal/Director of the college/Institute concerned, if the seats are available, may be made by the College/Institute with late fee of Rs.1000/- per student (to be remitted to the University) on the basis of merit. The list of students so admitted be sent along with Registration Return.
- (v) Candidates who have compartment/re-appear in one or more paper(s) in the qualifying examinations shall not be allowed admission in 1st semester of the course in any case.
- (vi) There will be no admission by the College/Institute after the above schedule in order to maintain the statutory provision of clear 90 teaching days per semester. If the number of teaching days falls short due to some unforeseen reasons, it shall be the responsibility of the Principal/Director and the concerned teacher to make good the loss by taking extra classes.
- (vii) The admission for promoted students be made by 14th July, 2017 positively. Thereafter, the admission will be made with late fee as above. The late fee so charged from the students by the Colleges/Institutes shall be remitted to the University alongwith Continuation Return.

ADMISSION SCHEDULE FOR PG COURSES

(Except for the courses where admissions are made by the State/Central Government agencies)

- (i) Schedule of dates for admission to Post-Graduate/PG Diploma/Professional and other PG Courses being run in the affiliated Colleges/ Institutes for the session 2017-18:
 - (a) Calling of application admission forms : 06.07.17 upto 4.00 PM
(last date of receipt of forms) (Thursday)
 - (b) Scrutiny of application forms for admissions : Upto 11.07.17 (Tuesday)
 - (c) Display of 1st Merit List : 13.07.17 (Thursday)
 - (d) Display of 2nd Merit List : 15.07.17 (Saturday)
 - (e) Display of 3rd Merit List : 19.07.17 (Wednesday)
 - (f) Commencement of teaching : 20.07.17 (Thursday)
- (ii) In case of seats remaining vacant after 20th July, 2017, late admissions upto 24th July, 2017 may be allowed on merit basis by the Principal/Director concerned with late fee of Rs.50/- per day subject to minimum of Rs. 100/- to be remitted to the University by the College/Institute alongwith Registration Return.
- (iii) Late admissions from 25th July, 2017 to 29th July, 2017 may be allowed on merit basis by the Principal/Director concerned with late fee of Rs. 500/- to be remitted to the University by the College/Institute alongwith Registration Return.
- (iv) The admission cases received after the 31st July, 2017 to 5th August, 2017 by the Principal/Director of the college/Institute concerned, if the seats are available, may be made by the College/Institute with late fee of Rs.1000/- per student (to be remitted to the University) on the basis of merit. The list of students so admitted be sent alongwith Registration Return.
- (v) Candidates who have compartment/re-appear in one or more paper(s) in the qualifying examinations shall not be allowed admission in 1st semester of the course in any case.
- (vi) There will be no admission by the College/Institute after the above schedule in order to maintain the statutory provision of clear 90 teaching days per semester. If the number of teaching days falls short due to some unforeseen reasons, it shall be the responsibility of the Principal/Director and the concerned teacher to make good the loss by taking extra classes.
- (vii) The admission for promoted students be made by 19th July, 2017 positively. Thereafter, the admission will be made with late fee as above. The late fee so charged from the students by the Colleges/Institutes shall be remitted to the University alongwith Continuation Return.

FOR UNDER-GRADUATE COURSES

EVENT	DURATION
Admissions	01.07.2017 to 14.07.2017
1st Teaching (Odd Semester)	15.07.2017 to 14.10.2017
Vacation-1	15.10.2017 to 22.10.2017
2nd Teaching(Odd Semester)	23.10.2017 to 13.11.2017
Examinations	14.11.2017 onwards
Winter Vacation	18.12.2017 to 31.12.2017
1st Teaching (Even Semester)	01.01.2018 to 27.02.2018
Vacation-II	28.02.2018 to 04.03.2018
2nd Teaching Term(Even Semester)	05.03.2018 to 28.04.2018
Examinations(except 6th Semester)	30.04.2018 onwards
Examinations 6th Semester	20.04.2018 onwards
Practical Examinations	Before/After theory Examinations
Summer Vacation(2017-18)	19.05.2018 to 01.07.2018
Summer vacations (2016-17)	18.05.2017 to 30.06.2017 (already notified)

FOR POST-GRADUATE COURSES

EVENT	DURATION
Admissions	01.07.2017 to 19.07.2017
1st Teaching (Odd Semester)	20.07.2017 to 14.10.2017
Vacation-1	15.10.2017 to 22.10.2017
2nd Teaching(Odd Semester)	23.10.2017 to 17.11.2017
Examinations	18.11.2017 onwards
Winter Vacation	18.12.2017 to 31.12.2017
1st Teaching (Even Semester)	01.01.2018 to 27.02.2018
Vacation-II	28.02.2018 to 04.03.2018
2nd Teaching Term(Even Semester)	05.03.2018 to 28.04.2018
Examinations	30.04.2018 onwards
Practical Examinations	After theory Examinations
Summer Vacation(2017-18)	19.05.2018 to 01.07.2018
Summer vacations (2016-17)	18.05.2017 to 30.06.2017 (already notified)

Note :-

1. The Academic Session 2018-19 will start from 03-07-2018
2. If the number of teaching days falls less than 180 days (90 days in each Semester) in the Academic Session 2017-18 due to some unforeseen reasons. It would be the responsibility of each Department/Institute/College to make good the loss by arranging extra classes.
3. In case result of the Even Semesters are not declared in time, provisional admissions in case of ongoing semesters will be made and classes will commence w.e.f. 15th July 2017 for U.G. and 20th July, 2017 for P.G. Courses.

Admission Procedure and Regulations

1. NOTE: Admission to B.P.Ed./M.P.Ed./D.P.Ed. will be made in the affiliated Colleges/Institutes according to the instructions of the State Govt. of Haryana as and when received.
2. Admission in Under Graduate/P.G. courses and other courses introduced in affiliated College/Institutes shall be made by the Principal/Director of the College/Institute concerned as per schedule given in Chapter-I. Each College/Institute shall prepare a small information Brochure highlighting its courses, achievements in Academic, Cultural & Sports activities, availability of infrastructure etc. The prospectus/admission forms shall be made available by the Principal/Director of the Colleges/Institutes concerned well in time.
3. No admission be made by the Colleges/Institutes before getting affiliation certificate from the University. If any Colleges/Institute makes admission in any course without obtaining provisional affiliation from the University, such admissions shall not be regularised in any case.
4. Candidates who have compartment/re-appear in one or more papers in the qualifying examination shall not to be allowed admission in 1st semester of the course in any case.
5. Aadhar Number, Mobile Number, Photo and Date of Birth should be made mandatory for every student as the same is required by the UGC for uploading the results of students for online verification. Student himself/herself will be responsible for providing the correct information and the Principal/HoD/Director will certify that the information as submitted by the student is being forwarded as such.
6. The panel for submission of RR/CR will be opened by the University w.e.f. date of admissions and will be closed on 5th September, 2017.
7. Selection/merit list in respect of all the courses be sent by the Colleges/Institute category wise such as SC, BC and Male/Female etc. to the R & S Branch, M.D. University, Rohtak alongwith RRs.
8. The students will have to attend lectures in theory and practicles as per the requirements prescribed in the ordinances.
9. A candidate whose result is declared late by this University without any fault of the candidate or of the college/Institute concerned, may be admitted by the Principal/Director, if he has applied by the stipulated date and seat is available without payment of late fee, within 10 working days from the date of dispatch of D.M.C. mentioned on its backside.
10. Declaration to be obtained from the candidate.

The College / Institute should make a provision in the admission form for a declaration to be given by the student(s) as under :-

"I declare that I am applying for admission with the consent of my parents/guardian and that the particulars given above are correct. I have read the College/Institute prospectus for the session 2017-18 as well as the admission requirements as laid down by the University for the course. I agree to abide by the rules and regulations given therein. I further declare that I shall submit myself to disciplinary jurisdiction of the Principal/Director of the College/Institute, the

Vice-chancellor and the other authorities of the University who may be vested with the power to exercise discipline under the Act, the Statutes, the Ordinances and Rules framed by the University in this regard. I understand that my admission if made by the College/Institute is provisional and will be subject to confirmation by the University. In case my admission is cancelled by the University I shall have no claim for refund of fees paid by me to the College/Institute or the University.

I undertake that I shall not indulge in any act of ragging otherwise my admission to the College/Institute shall stand cancelled and disciplinary proceedings be initiated against me.”

The applicants shall also submit the Undertaking s **appended at 'G'**

11. **Students, in any case, will not be dealt with directly by the University and their requests/applications should not be sent to the University in piecemeal. However the doubts, if any, may be got cleared by deputing an official/teacher to the University, if needed.**
12. All admissions shall be made strictly on merit from amongst eligible applicants for each course of study.
13. In determining the eligibility, the fraction of percentage of marks of 0.5 or more shall be raised to the next higher percentage while fraction of less than 0.5 (e.g. 0.495) shall be ignored in under Graduate Sem-I only i.e. (B.A./B.Sc./B.Com./B.Sc.(Home Sc.) B.Sc.(Sports Science).
14. The marks obtained by the candidate in an additional subject to be considered for calculating the merit percentage for admission to P.G. Course if the candidate is seeking admission in that subject after eliminating the lowest marks secured by the candidate in any of the subject.
15. If the last date of admission/submission of application form falls on a holiday or that day is declared holiday by the Govt./University/College/Institute, the next working day will be considered as the last date for the purpose.
16. The Principal/Director of the College/Institute shall not make admission over and above the sanctioned intake. Such admissions shall not be regularised by the University Registration Branch of this University must ensure that admissions are not made over and above the sanctioned seats by any affiliated College/Institute. If any violation comes to the notice, the same may be brought to the notice of the University authorities.
17. No one shall be admitted to the University or any examination of the University unless he/she has been registered as a student of the University.

The College/Institutes shall not make admissions beyond the sanctioned intake. However, in case of extra ordinary situations/circumstances the Colleges/Institutes shall adopt the following procedure for making a request to the University for creation of additional seat(s) (except M.Tech, MCA, LL.B., B.P.Ed. and D.P.Ed.) for the session 2017-18 only. In case of Govt. Colleges/Institutes, such request shall be made through the Director General, Higher Education, Haryana.

- a) The Principal/Director of the College/Institute will send the recommendations of the College/Institute Council for creation of additional seat(s) for a particular session certifying that requisite infrastructures/facilities are available for the proposed

increase. Such recommendations including increase/decrease of students, if any excluding Govt. College/Institutes should come to the Academic Branch for further action by the College Branch.

- b) The admission will be made against the increased seats, on the basis of the laid down merit/criteria. However, an extreme compassionate case can be considered on individual basis on the recommendations of a sub-committee of the Admission Committee of the College/Institute.
18. The total number of seats in the erring College(s)/Institute(s) committing any type of irregularity in making admissions etc. will be reduced by minimum ten seats initially for a period of one year and it will be doubled in case the College/Institute repeats the violation of rules.
19. Admission to various courses in the affiliated College/Institutes may be made after consulting the list of various examinations of other Universities recognised by the University, already sent to the Colleges/Institutes vide letter No. AC-3/10060-10672 dated 09.05.2014 and also available on University website www.mdurohtak.ac.in. The letters written thereafter in this regard also be consulted if any admission is made by the College/Institute in violation of above list, it shall be the sole responsibility of the said College/Institute and those admissions will not be regularized in any case.
20. The instructions for curbing ragging as conveyed by the UGC vide letter No. 1-15/2009 (ARC) pt. III dated 17.03.2017, in view of the judgement of the Hon ble Supreme Court of India dated 08.05.2009 in Civil Appeal No. 887/2009 and also given in Chapter X be adhered to strictly (UGC Regulations on Curbing the Menace of Ragging in Higher Education Institutions, 2009, UGC website i.e. www.ugc.ac.in & the Haryana Prohibition of Ragging in Educational Institution Ordinance 2012.
21. The SC/BC candidates shall be charged 1/4th of the price of the prospectus as per instructions of the Director SC/BC Welfare Department, Chandigarh. Therefore, price of prospectus for such candidates be printed accordingly.
22. **Foreign Students' Admission :**
- The University has a full-fledged Foreign Students' Cell which is located in the University Secretariat adjacent to the office of Registrar. The Cell, headed by a Senior Faculty Member, provides guidance and help to the international Students through a 'single window system'. The admission to the Foreign Students/Institute be granted as per University rules by the concerned affiliated college/Institute after receiving "No Objection Certificate" from the O/o the Advisor, Foreign Students' Cell, M.D. University, Rohtak. Every College/Institute is expected to submit the following documents to the O/0 Advisor Foreign Students' Cell at the time of receiving "No Objection Certificate" from the University.
- a. Letter of the Association of Indian Universities, New Delhi regarding equivalency/recognition of the examination (original).
 - b. Photocopy of Student's Passport.
 - c. Photocopy of Student's Visa.
 - d. AIDS Certificate.
 - e. Eligibility fee - as the case may be.

- f. Application on the prescribed form which may be downloaded from the University Website along with two pass-port size photographs. Candidates are also required to deposit prospectus fee of Rs. 150/- with the Foreign Students' Cell.

NOTE FOR COLLEGES:

- A) The Colleges have to apply for Eligibility Certificate/No Objection Certificate within one month from the last date of admission after that fine of Rs.5000/-per students will be charged from the College.
- B) Special Endorsement on the Visa should be the in the name of concerned college in which the candidate has been admitted.

For details, the Prospectus for Foreign Students' is available on the University Website www.mdurohtak.ac.in {Phone : 01262-292208 (O)}.

23. **Relaxations in eligibility conditions for SC Category Candidates of Haryana only :**

The SC candidates of Haryana shall be granted reduction/relaxation of 5% marks in the eligibility conditions in all the courses in the marks required for general category, in view of the decision of the Honourable Supreme Court conveyed by the State Govt. as explained hereunder :-

The decision of the state Govt. conveyed by the Chief Secretary to Govt. Haryana by notification No. 22/129/2012-IGSIII dated 16.07.2014 in view of judgement of Hon'ble Supreme Court passed in Civil Appel No. 7084/2011 and the Resolution No. 100 of the Executive Council of this University held on 22.12.2014 regarding relaxation in minimum eligibility condition for reserved categories in all the courses being run in the University Teaching Departments and Colleges/Institutes, prescribing minimum eligibility qualifications for admission in various courses, the reduction of 5% should be reduced from the minimum required marks by a general category candidates.

Example : *In a course, a general candidate requires to have 50% marks, then as per Govt. Instructions by giving 5% relaxation the minimum eligibility marks for a SC/ST candidate should be calculated as under :-*

Out of 100 Marks needs to less = 5

Out of 1 Mark need to less = 5/100

Out of 50 Marks needs to less = 5/100x50=2.50

This way minimum less mark where general category candidates are required to have 50% in a prescribed qualification, the total required marks for a reserved candidate will be 50-2.50= 47.50 and not 45.

24. Reservations or relaxations, if any, are available to SC/ST/BC/SBC/EBP of Haryana only, as per reservation policy of the State.
25. Henceforth, Certificate of Residence and Caste Certificate (Backward Class and Scheduled Caste) should be signed and issued by the Circle Revenue Officer (Tehsildar/Naib Tehsildar-cum-Executive Magistrate) of the District/Sub Division to which the candidate belongs. Head of Department in case of Govt. employees. Certificate issued by any other authority will not

be accepted.

26. Candidates who have passed their qualifying examinations from the Universities/Boards in the State of Haryana will be deemed to be Haryana residents and will not be required to submit certificate of residents of Haryana.
27. If gap in studies, students may give reasons with documentary proof/self undertaking.
28. No College/Institute shall register / enrol any student in violation of the merit list. Instances have come to notice where Colleges/Institutes has notified that admissions will be made on first come first served basis. In case any College/Institute is found involved in such activities, it will invite disciplinary action.
29. The duration of the course of instruction for B.A./B.Sc./B.Com(Pass of Vocational/Hons.) B.B.A./B.C.A./B.B.A.(Business Economics) Bachelor of Journalism & Mass Communication shall be three academic years i.e. six semesters but the duration of Bachelor of Hotel Management & Catering Technology course and Bachelor of Tourism & Travel Management shall be of four academic years.

The examinations of odd semesters shall be held in the month of November/December and examinations of even semesters shall be held in the month of May/June each year.

30. **The maximum period to complete the course is duration of the course + 3 years, unless otherwise specified in the Ordinance.**
31. At the time of admission, fees/funds like enrolment, registration, tuition fee, games, union, library, magazine, medical examination and other funds may not be charged from SC students whose parents' annual income is not more than Rs. 2.5 Lacs. The claim on account of such fee may be submitted to the Director General, Higher Education, Haryana, Panchkula after getting the same vetted from the Auditors of the Directorate for reimbursement. The affiliated Colleges shall however pay all the University dues at the time of submitting the registration return/examination form as usual. These instructions shall also be applicable to all Colleges where courses are being under SFS. Instructions received from the State Govt. from time to time on this issue shall be followed.

The fees and funds relating to SC students shall be claimed by the concerned College/Institute under P.M.S. to SC Students. The concerned Institute, while sending the claim of SC students shall also submit the certificate to the effect that they have not charged funds and fees from SC students. In case, the students have paid the fees and funds then the said amount shall be transferred in the bank account of concerned student through Aadhar Card. Such Students shall intimate the College/Institute for the same.

Any fee prescribed by the University for hostel students belonging to SC category shall be borne by the student concerned. But such students shall be paid maintenance allowance by the State Govt. as per scheme(s) notified by the State Govt. from time to time.

However, they are required to deposit library and other securities which will be refunded to them after completion of the course or leaving the College on submission of "No dues Certificate".

The College shall, however, pay all the University dues at the time of submitting the registration return/examination form as usual.

32. The UGC vide its letter dated 20.02.2015 has issued guidelines to the University regarding scholarships meant for SC students, to incorporate in Prospectus/Brochure of all the Institute that the eligible SC students should submit their scholarship forms for the Academic year by February for processing scholarship to SC students each year. Therefore, all the institutes are required to incorporate the instructions in the Prospectus/Brochure that the eligible SC/ST, OBC, PWD students etc. should submit their scholarship form for the Academic year by February for processing scholarship.
33. If a candidate after having been admitted to the first year of a course, leaves the course without attending any class and he/she applies for refund of fee within 7 days of the date of admission, the fee paid by him/her shall be refunded after deducting Rs. 1000/-
- If a candidate after having been admitted to the first year of a course withdraws his/her candidature after 7 days and the seat vacated by him/her is subsequently filled up from the waiting list, the fee paid by him/her shall be refunded after deducting 15% of the fee paid by him/her subject to a minimum of Rs. 1000/-.
- In a similar case, the seat vacated by a candidate is not filled up, the fee paid by him/her would not be refunded.
34. No class in any subject should be started if the number of candidates seeking admission in any subject less than 30.
35. All the College/Institutes shall add a column in the form/application in the prospectus/Brochure of College/Institute showing Transgender. Aadhar Card Number, Mobile Number and e-mail address. As per instructions of the State Govt. issued vide Memo No. 18/30-2015 UNP (4) dated 08.03.2017, to enable to link Aadhar ID with Bank account of all students to be admitted from the session 2017-18, the Aadhar based admissions must be implemented i.e. every student shall be in possession of Aadhar number at the time of admission in the College.
36. Any candidate, who fails to turn up for Counselling at his/her turn, will be considered for the remaining seats at the time he/she reports for counselling. But no relaxation shall be given if the candidate fails to appear before the Counselling Committee on the fixed date/time.
- Those candidates, who do not get admission in one round of counselling, shall be eligible for admission in subsequent round, if seats are available.
37. **The Director/Principal of the College/Institute may ensure that before making admissions to various courses, the Admission Committee of the College/Institute has gone through the Ordinances available on the University website i.e. www.mdurohtak.ac.in under column Home<Academic<Ordinance.**
38. **Rule for promotion to various courses:-**
- It has been decided by the University that in the courses governed under Common Ordinance for 2-year, 3-year, 4-year, 5-year and 6-year (except where there is separate Ordinance is prescribed e.g. B.Ed., M.Ed., B.Arch., M.Arch.) the students who were admitted in 1st semester in the session 2016-17 will be promoted to the next semesters according to the provision stated below: A student who has passed atleast 50% papers of 1st semester shall be promoted to 3rd semester, a student who has passed all the papers of 1st**

semester shall be promoted to 5th semester and a student who has passed 1st Module i.e. semester 1st to 6th will be promoted to 7th semester. Students to the other semesters will be promoted automatically. Further, the students who have taken admission in 1st semester in any course prior to session 2016-17, all such students will be promoted automatically irrespective of passing the papers of 1st /3rd/ 5th semester unless otherwise specified in any other Ordinance.

39. **It is clearly mentioned that for this session i.e. 2017-18, unless otherwise specified in any Ordinance, the students will be promoted to the next semester/class automatically provided he/she is eligible to appear in the lower semester examination. However, for promotion to 3rd semester he/she must have cleared at least 50% papers of the 1st semester.**
40. A candidate, who has gap in studies can be granted admission after he/she submits an undertaking describing the reason of the gap period and also that he/she has not indulged in any illegal activities, keeping in view the maximum duration to complete the course.
41. A candidate, who after seeking admission in a course left that course in between and seeks admission in other course may be allowed to continue the said course if he/she is able to complete the said course within the maximum period prescribed for completing a course which is the duration of the course + 3 years, unless otherwise specified in any other Ordinance.
42. A candidate who has qualified the qualifying examination and has a gap of more than two years or more, he/she can be granted admission to a course if such a candidate submits an undertaking that during gap period he/she has not indulged in any illegal activities.
43. Vacant seats in reserved categories after the 3rd counselling shall be converted into general category and filled up strictly on the basis of merit. There is no need to send such cases to the University for approval.
44. Unless otherwise specified, there is no upper or lower age limit for admission in any course.
45. In case, the seats are vacant in the College and waiting list is exhausted, fresh applications may be invited to fill up the seats and admissions be made on the basis of merit and criteria fixed by the University.
46. It is clarified that the students whose result is declared as EEC, it means that their entire exam result has been cancelled for that roll number i.e. theory and practical. Internal Assessment marks of that students shall be carried forward as per University rules. Such a student will appear in the examinations of re-appear and not required to attend classes again of the semester in which his/her EEC has been declared.

ELIGIBILITY CONDITIONS FOR ADMISSION TO UNDERGRADUATE COURSE

1. **B.A./B.Com./B.Sc. Medical/Non Medical/B.Sc. Sports Science**

No one shall be eligible to join the first semester of B.A./B.Sc./B.Com./B.Sc.(Home Science)/B.Sc. Human Nutrition & Dietetics unless he/she has passed one of the following examinations with atleast 33% marks in aggregate for admission to B.A. Sem-I, 40% for admission to B.Com. Sem-I and 45% for admission to B.Sc. Sem-I (minimum pass marks in case of SC/ST candidates of Haryana only):

Senior Secondary Certificate Examination (10+2) of Board of School Education Haryana, Bhiwani.

or

Diploma in Pharmacy Course (for B.A./B.Sc.) (Sem-I only)

or

3-Year Professional diploma programmes conducted by the State Board of Technical Education Haryana for admission to B.A./B.Sc./B.Com course in 1st semester only.

or

Any other examination recognised by the University as equivalent thereto.

2. **B.Sc. (Sports Science)**

A candidate with the following qualifications and achievement shall be eligible to take admission in first semester of B.Sc. (Sports Science) course :-

- i) Senior Secondary Examination (10+2) of Board of School Education Haryana, Bhiwani or an equivalent examination recognised by the University or Intermediate Certificate or Certificate in Physical Education of atleast one year duration from any recognised institution with a total period of 12 years of school.

AND

- ii) The candidate should have participated in sports which may be district school, inter district and inter college (Intermediate). However, the additional weightage for outstanding sports will be given as per criteria laid down as under :-

For deciding the total merit of the candidate, the following marks will be added to the marks obtained by the candidates in the academic merit :-

- | | | |
|----|--|----------|
| a) | 1 st , 2 nd & 3 rd position at Junior World/Junior Asia/Youth
Common Wealth Games/Junior International Meet. | 25 marks |
| b) | Participation in clause (a) games & tournament given above
or have won 1 st , 2 nd and 3 rd places in National School Games.
Junior National Championship/All India University Tournaments. | 15 marks |
| c) | Participation in National School Games/Junior National
Championship OR Inter University Tournaments (Inter College) | 8 marks |

- Note :-** 1. Only the highest weightage will be counted out of above categories.
 2. Only those games which are recognized and adopted by Inter-University Sports Board of India and approved by AIU will be considered for the purpose of eligibility and weightages.
 3. Candidate should have attained the age of 17 years or more on 30th June of the year of admission.

3. **Subject Combination for B.A./B.Sc../B.Com. Part-I, II and III**

B.A. (1st Year)

Compulsory

Elective Subjects

Subjects

	Group-I	Group-II	Group-III	Group-IV	Group-V
English, Hindi	Def. Studies	Mathematics	Pol.Sc.	Geography	Psychology
Sanskrit	Hindi	Pub. Admn.	Phy. Edu.	Home Sc.	History
	Sanskrit	Music(V)	Statistics	Philosophy	
	Urdu	Sociology	Art	Music(I)	
	Punjabi			Marketing	
	Economics				
	Comp.				
	Appl.				
	Commerce				
	Applied Art				

B.Sc. (Part-I, II and III)

Compulsory Subjects

English

For B.Sc. Part-I Only

Hindi/Punjabi/Sanskri

For B.Sc. Part-II

Group-I

Group-II

Group-III

Mathematics

Physics

Chemistry

Botany

Zoology

Medical Group

Botany, Zoology and Chemistry

Non-Medical Group

Mathematics, Physics & Chemistry

Note :-

- i) Every candidate must offer Hindi either as a compulsory subject or as an elective subject.
 ii) Language offered as compulsory subjects shall not be offered as an elective subject.

- iii) A candidate coming from a NonHindi speaking area shall if he/she did not offer Hindi in the examination will opt additional English in lieu of Hindi.
- iv) In addition to compulsory subjects, a student will opt one elective subject each from any of the two groups subjected out of the above five groups as per the combination allowed by the concerned college.
- v) Candidates appearing for additional subject(s) will also choose not more than one subject from each group.
- vi) A student who wishes to seek admission/migration to 2nd year (Sem-III) after passing the Senior Secondary Certificate Examination (under 10+2 system) or an examination recognised as equivalent thereto and also after having passed the semester I and II examination of any Statutory University recognised by this University as equivalent to Sem-I & II examination of this University under new scheme may be allowed to do so provided he/she has secured minimum required percentage for admission as the case may be in aggregate of the Senior Secondary Certificates examination or any equivalent examination.

Compulsory Qualifying Paper : Environmental Studies

Note :- The students will be required to qualify these papers otherwise the final result will not be declared and degree will not be awarded.

Compulsory Computer Education at U.G. Level : It has been decided to introduce Compulsory Computer Education at Under-Graduate level. The college will charge Rs.100/- per candidate per month as Lab. charges from such students. Detailed modalities for implementation of this paper have already been sent.

ELIGIBILITY CONDITIONS FOR ADMISSION TO POST-GRADUATE COURSES

Master of Arts

Bachelor's degree/Shastri Examination (New Scheme) of three years duration with atleast 45% in aggregate or any other examination recognized as equivalent thereto.

M.A. English

No. of Seats : 60
Duration : 2 years (4 semester)

M.A. Geography

No. of Seats : 60
Duration : 2 years (4 semester)

Master of Commerce

No. of Seats : 60
Duration : 2 Years (4 semester)

B.Com (Hons./Pass)/BBA or B.A. with Economics/ Commerce/ Marketing/ Insurance as a subject with atleast 45% marks in aggregate or any other examination recognized by M.D.University, Rohtak as equivalent thereto.

M.A. Yoga Science

Bachelor's degree of three years duration with atleast 45% marks in aggregate or any other examination recognized by M.D.University, Rohtak. Preference will be given to PG Diploma in Yoga Science/Diploma or degree in Yoga Science only in case when there is tie in merit score.

Note :-

1. The marks obtained by the candidate in an additional subject be considered for calculating the merit percentage for admission to P.G. Course if the candidate is seeking admission in that subject after eliminating the lowest marks secured by the candidate in any of the other subjects.
2. **After passing any post-graduate examination from any University/College, candidate shall be allowed admission in any P.G. Course in any of the College/Institutes.**

Example:-

The criteria for preparing merit list of the candidates for admission to M.A./M.Sc./M.Com. courses shall be as under :-

In respect of those candidates who want to seek admission to M.A./ M.Sc. in a subject which they have not studied in B.A./B.Sc. :-

i) Total marks in B.A./B.Sc. I, II & III	=	1200
ii) Marks obtained in B.A./B.Sc. I, II & III	=	624
iii) Percentage of Marks in B.A./B.Sc. I, II & III	=	52%
iv) Merit position of the candidate	=	52%

AND

The merit position of a candidate who has studied the concerned subject at Graduation level may be calculated according to the example given below :-

Example-I

'A' has passed B.A. examination obtaining 540 marks out of 1200 of B.A. I, II & III and has obtained 165 marks in History in B.A. I,II & III out of 300. He wants to seek admission in M.A. (History). His merit will be decided as under :-

(i) Marks obtained in B.A. I, II & III	540/1200
(ii) Percentage of marks obtained	45%
(iii) Marks obtained in History in B.A. I, II & III	165/300
(iv) Percentage of marks obtained in History	55%
(v) 10% of the percentage of marks obtained in History	5.5

(vi) Merit position of the candidate $45+5.5=50.5\%$

Note : The benefit at (v) above will not be applicable in case of allied subject (s).

Example-II

'B' has passed B.Sc. examination obtaining 725 marks in aggregate of B.Sc. I, II & III out of 1450. He has also studied English in B.Sc. I and wants to seek admission in M.A. (English). His merit position will be decided as under :-

i)	Total marks in B.Sc. I, II & III	1450
ii)	Marks obtained in B.Sc. I, II & III	725
iii)	Percentage of marks obtained in B.Sc.	50%
iv)	Merit position of the candidate	50%

ELIGIBILITY CONDITIONS FOR ADMISSION

M.P.Ed., B.P.Ed., PG Diploma in Yoga Science & Add-on-Course

M.P.Ed. (Master of Physical Education) - 2 year Course (4 semester)

A candidate who has passed B.P.Ed. 1 year, 2 years and 33 years with atleast 55% marks in aggregate.

OR

B.Sc.Physical Education, Health & Sports with atleast 55% marks in aggregate.

AND

The candidates has taken part in the Inter-University Zonal or All India Inter University/Sr. National tournaments in the games and sports recognized by the Inter-University Sports Board (AIU).

AND

The candidates are required to qualify the Physical Efficiency Test (Canadian Test). However, there shall be no marks for this test. PET will not be applicable to Industry sponsored/NRI candidates. Candidates failing in PET will not be called for counselling.

AND

The candidate must posses the gradation certificate (other than University tournaments) from the Sports Department of his/her state. On the basis of his/her representation at National/ InterNational/ Zonal/State level tournaments in the games recognized by AIU from time to time.

Note :

1. Weightages for University Sports Certificates shall be given as per criteria laid down and such candidates need not to furnish gradation certificates but in case of all the National/International/State Tournament Certificates, they are required to be the part of gradation certificate i.e. National/State Tournament Certificate must be mentioned in gradation certificate. Sports certificates pertaining to National/International Tournaments,

which are not mentioned in the gradation certificates, will not be considered for Sports Weightages.

2. All the certificates pertaining to the University shall be verified from their respective universities. All the gradation certificates shall be got verified from their respective gradation authorities.
3. The verification of the claims of the candidate regarding participation will be done at the time of interview through appropriate questioning and testing by the interviewing Board.
4. For the eligibility of the weightage, only participation and achievements of the candidates at Senior National/Sr. Interstate/All India University/Zonal International University Tournaments in games recognized and adopted by IUSB of India will be considered.
5. The participation/position achieved by a candidate in any tournaments organized by agencies like Nehru Yuvak Kendra, Woman Sports Festival, Rural Sports Meet, Panchayat Tournaments will not be considered for eligibility/weightage for admission to M.P.Ed. Course.
6. International Tournaments other than Olympic Games, World Championship/Asian Championship, Common Wealth Games, World University Games and SAARC Games which are conducted by respective recognised Sports Federations Associations will only be considered for weightage and eligibility.
7. The performance at Junior National/Junior International will only be considered when the athlete has won place at Zonal/All India University Tournament.
8. The candidate has taken part in the Inter University Zonal or All India Inter-University / Sr. National tournaments in the games and sports recognized by the InterUniversity Sports Board(AIU) and position holder in Junior National is also eligible for admission to M.P.Ed. course.

B.P.Ed. (Bachelor in Physical Education)

Duration 1 Year (2 Semester)

B.A./B.Sc./B.Com./BCA/BBA/B.Tech/BHM with English as one of the subjects (except for B.Sc./B.Com./BCA/BBA/B.Tech/BHM) or any other examinations recognised by MDU, Rohtak as equivalent thereto.

OR

- ii) BPE three years degree course with at least 45% marks in aggregate

OR

- iii) BSH & PE 5 year course with atleast 45% marks in aggregate.

OR

M.A./M.Sc./M.Com or any other PG course recognized by M.D. University, Rohtak as equivalent thereto.

AND

The Candidates are required to qualify the Physical Efficiency Test (Canadian Test). However, there shall be no marks for the test. Candidates failing in PET (Physical Efficiency Test) will not be called for counselling.

AND

The candidate must have represented her college in Inter-college Tournaments in the games recognized by IUSB/State Sports Dept.

OR

A candidate must have participated in State Level Tournament in the games recognized by IUSB/ State Sports Department. A candidate who has participated at State Level Tournament must also have graduation certificate from the State Sports Departments of her State. The candidate, who have participated in Inter College Tournament, must submit a certificate of participation from their Principal.

NOTE :

1. Any candidate who have passed M.A./M.P.Ed. or other higher degree course and having 45% marks is also eligible for admission in B.P.Ed. course provided if he/she fulfils the other eligibility conditions.
2. The certificate of sports oldern than 4 years shall not be considered for eligibility and weightage purpose.
3. The Junior National Tournaments in games recognized by ISUB (AIU) or Haryana State Sports Dept. shall also be considered for eligibility and weightages for admission to B.P.Ed. course.
4. Those candidates who have won positions in All India Inter University Championship shall be exempted from PET if he/she got injured and having an authentic certificate from the medical practitioner of a recognized Govt. Hospital. The authenticity of the certificates shall be ascertained by the panel of teacher of the Department of Physical Education. The panel of teachers shall be constituted by the HOD.
5. Those candidates who have won position in All India Inter University Championship shall be given 5% relaxation in eligibility condition of academic merit (score).

Post Graduate Diploma in Yoga Science

Bachelor's Degree or Post Graduate Degree in any faculty from a recognised University in India or any equivalent degree with a minimum of 45% marks. In case of two or more candidates securing equal percentage of marks, preference will be given to a candidate who is having Yoga at Under-Graduate level. If more than one candidate are having Yoga or none having Yoga with equal percentage, the candidate senior in age will be considered higher in merit.

Add-on Courses

1. Apparel and Dress Designing
2. Art & Craft
3. Beauty Care

Eligibility

Girls who have passed 10+2 are eligible to apply.

Admission Criteria -

There will be no entrance test. Selection for admission will be based on interview. Regular student of this college will be preferred. Students can opt only one course at a time.

Apparel and Dress Designing

Students should complete their two year diploma in continuation No gap year is permitted.

Course Contents

1. Textile Science
2. Embroidery (Machine and Hand)
3. Traditional Embroideries of India
4. Drafting and Pattern making
5. Sketching
6. Garments Construct
7. Principles and Elements of Design
8. CAD (Computer Aided Designing)
9. Surface Designing
10. Structural Designing
11. Fabric Painting

Art & Craft

The nature of this course is to develop the innovative ability and creative potential of the student. It will equip students to respond creatively to life and business challenges. This course will impart employment entrepreneurship to students. It will help to develop the aesthetic sense of the students through the undertaking of various aspects of visual art. It will enhance their mental faculties of observation, imagination, creation and technical skills.

Contents :-

1. History of Art
2. Indian Craft
3. Designes
4. Sketching + Colouring
5. Pot - Painting
6. Soft Toys + Candle Making
7. Flower Making
8. Types of Painting
9. Batiki
10. Paper Mache Work

Beauty Care :

For grooming of personality, various lessons for beauty care will be given i.e. Facial, Hair cut, Massage, Health & Hygiene etc.

Special Features :

1. These courses will run parallel to B.A./B.Sc./B.Com. Classes.
2. Certificates will be awarded after one year, Diploma after two years and Advanced

- Diploma after three years of studies.
3. Certificate/Diploma/Advance Diploma will be awarded by M.D.U., Rohtak
 4. The classes will be held in the Evening to enable everyone to join the courses.
 5. Medium of Instruction will be in English and Hindi
 6. Renowned personalities and guest faculty will be invited for guest lectures.
 7. Visits and Excursions to various institutes and industries will be organised to meet the specific requirements.
 8. Hostel facilities are available.

MIGRATION

- i) The Principals of affiliated/maintained colleges/institutes will complete the process of online submission of Registration Return-cum-Examination Form and Continuation Return within 45 days from the last date of normal admission/counselling of a course and a 'Hard Copy' of the same will be submitted alongwith all types of required certificates/documents (photocopies duly attested) exhibiting their eligibility and migration certificate in the R & S Branch within 7 days after completing all formalities i.e. depositing of required fee mentioned in the Fund Transfer Report (FTR) relating to different type of fees applicable for a session latest by 12th september.

Provided that in case a candidate is not able to submit the migration certificate while sending registration return, the migration of such candidates may be forwarded in original to the Registration & Scholarship Branch as per the schedule given below alongwith late fees mentioned against each :-

Fee :- All UG/PG Courses (except B.Ed. & M.Ed. Regular Courses)

- | | | |
|-----------------------|---|------------------------------|
| 1. Upto 30th November | - | With late fees of Rs. 500/- |
| 2. Upto 31st January | - | With late fees of Rs. 1000/- |
| 3. Upto 31st March | - | With late fees of Rs. 2000/- |

CHANGE OF CATEGORY/SUBJECT(S) OR FACULTY

1. A student of TDC Part-I (Sem-I) may be permitted to change his/her subject(s) or Faculty within one month from the commencement of the session or within one month from the date of joining whichever is later. However, in a genuine case such as parents transfer or a student coming from overseas, this rule may be relaxed on the recommendations of the Principal of a college and the change from one subject to another may be allowed upto the end of the first term at the risk and responsibility of the student himself.
2. A student of B.A./B.Sc. Part-II (Sem-III) may be allowed to change only one subject within one month from the commencement of the session or within one month from the date of joining whichever is later subject to the following conditions :-
 - i) Change of subject will be allowed only within the Faculty.
 - ii) Change to a subject involving practicals will not be allowed.
 - iii) The candidates will be treated as reappear in changed subject of Part-I (Sem-I & II)

and he/she will be required to clear the same within the permissible chances as available to other students having compartment in Part-I (Sem-I & II). The candidate having re-appear/compartment in Part-I (Sem-I & II) examination will be allowed to change the subject in which he/she has been placed under compartment only. The candidate will be required to get revised Detailed Marks Card of Part-I (Sem-I & II) from the concerned Result Branch while changing the subject. It will not be necessary for him/her to attend the Part-I (Sem-I & II) classes of the subject concerned.

3. The lectures in the case of a student allowed to change his subject(s) under this Ordinance shall be counted from the date of the change which shall not in any case to beyond 1st October.
4. A student after passing B.A./B.Sc./B.Com.(Hons.) Part-I (Semester-I) be permitted to change over to the B.A./B.Sc./B.Com. Part-II (Semester-III) within one month of the start of admission to this course provided that the Principal of the College where he/she is studying is satisfied that the student will be able to carry on with the new course.
Provided that a student after passing B.Sc./B.Com (Hons.) Part-I (Sem.-I & II) examination shall have to appear in the subject of English of B.A. Part-I (Sem-I & II) alongwith B.A. Part-II (Sem.-III and IV) examination, unless he/she has already qualified in this subject.
5. A student may be allowed to change from Honours to Pass course and vice-versa on the recommendations of the Principal/Head of the Department concerned within one month from the date of his admission to Part-I (Sem.-I), if otherwise eligible.

CONDONING DEFICIENCY IN LECTURES ETC.

No students shall be deemed to have pursued a regular course of study unless he/she has attended not less than 65% of the lectures delivered in theory as well as practical, unless otherwise provided in any Ordinance.

RESERVATION OF SEATS AND WEIGHTAGES

Note: The reservation of seats is as per Reservation Policy of the State Govt. of Haryana and is subject to change/amendment made by the State Govt. from time to time.

Admissions for Kashmiri Migrants

Two additional seats in each course offered in the Colleges Institutes (except the courses being run under the norms of BCI and NCTE and the admissions are made on centralized basis at state level) shall be earmarked for Kashmiri Migrants.

Admissions against Supernumerary Cultural Activities Seats

One supernumerary seat in each College/Institute will be earmarked to promote cultural activities subject to the fulfilment of the conditions as per university norms.

BAN OF RAGGING IN EDUCATIONAL INSTITUTIONS

The instructions for curbing ragging as conveyed by the UGC vide letter No. 1-15/2009 (ARC) pt. III dated 17.03.2017, in view of the judgement of the Hon'ble Supreme Court of India dated 08.05.2009 in Civil Appeal No. 887/2009 and also given in Chapter X be adhered to strictly (UGC Regulations on Curbing the Menace of Ragging in Higher Education Institutions, 2009, UGC website: www.ugc.ac.in & the Haryana Prohibition of Ragging in Educational Institution Ordinance 2012.

Medical Certificate for Physical Handicapped
DEPARTMENT OF ORTHOPAEDICS
Pt. B.D.Sharma UHS Rohtak.
OR
Chief Medical Officer

No.....

Dated.....

Certified that Shri/..... son/daughter of
Shri.....resident of.....District
.....appeared before the undersigned for medical checkup on Medical
Examination, he/she is found suffering from.....and thus he/she is Physically
Handicapped. His/her percentage of Handicap is% (in words).....

Place _____

Prof. & Head of Ortho, Deptt.
University of Health Sciences, Rohtak
OR
Chief Medical Officer
_____Haryana

Signature of Applicant

**CERTIFICATE TO BE PRODUCED BY THE CANDIDATES BELONGING TO
RURAL AREAS OF HARYANA**

Certified that Shri/Smt./Ms. son/daughter of Shri
..... passed his/her Matric/10+2 Examination in the yearas a regular
student of our School (Name of School)..... which is located in Village
....., Teh, Distt. and falls in Rural Area.
His/her Class Roll No. was Certified further that this school is a Govt./Govt. Aided school.
. Signature of the Head Master

Date...../Principal of the School.

Place..... (legible office seal)

SPORTS WEIGHTAGE FOR B.P.Ed/M.P.Ed.

B.P.Ed.

For deciding the total merit of the candidate, the following marks will be added to the marks obtained by the candidate in the qualifying examination:

Sr. No.	Position	Marks
1.	Olympic Games/World championship	
i.	1st/ 2nd / 3rd	25
2.	Asian Games/Asian Championship/ Commonwealth Games	
i.	1st /2nd /3rd	23
3.	SAARC Games/Inter-national Tournaments	
i.	1st /2nd /3rd	20
4.	Test matches and other Inter-national Tournaments	
i.	Participation	17
5.	National/All India Inter-State/ All India Inter-University Tournaments	
i.	1st	15
ii.	2nd	12
iii.	3rd	10

OR

	National Zonal/Inter-State Zonal/ Inter- University Zonal Tournaments	
i.	1st	10
ii.	2nd	08
iii.	3rd	07
6.	Zonal Combined Universities	
i.	Played	06
7.	National Tournaments	
i.	Participation	05
8.	State Tournaments	
i.	1st /2nd /3rd	05

Note : Only highest weightage will be counted out of above categories.

M.P.Ed.

For deciding the overall merit of the candidate, the following marks will be added to the marks obtained by the candidate in the qualifying examination and the Entrance Examination:

Sr. No.	Position	Marks
1.	Olympic Games/World championship	
i.	1st/ 2nd / 3rd	25
2.	Asian Games/Asian Championship/ Commonwealth Games	
i.	1st /2nd /3rd	23
3.	SAARC Games/Inter-national Tournaments	
i.	1st /2nd /3rd	20
4.	Test matches and other Inter-national Tournaments	
i.	Participation	17

5.	National/All India Inter-State/ All India Inter-University Tournaments	
i.	1st	15
ii.	2nd	12
iii.	3rd	10
OR		
	National Zonal/Inter-State Zonal/ Inter- University Zonal Tournaments	
i.	1st	10
ii.	2nd	08
iii.	3rd	06
6.	Zonal Combined Universities/ Combined University	
i.	Played	05

STATE-WISE LIST OF FAKE UNIVERSITIES

Bihar

1. Maithili University/Vishwavidyalaya Darbhanga, Bihar.

Delhi

2. Commercial University Ltd., Darya Ganj, Delhi.
3. United Nations University, Delhi.
4. Vocational University, Delhi.
5. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi, 110 008.
6. Indian Institute of Science and Engineering, New Delhi.
7. Viswakarma Open University for Self Employment, Rozgar Sewasadan, Delhi

Karnataka

8. Badaganvi Sarkar World Open University Education Society, Gokak, Belgaum, Karnataka.

Kerala

9. St. John's University, Kishanattam, Kerala.

Maharashtra

10. Raja Arabic University, Nagpur, Maharashtra.

West Bengal

11. Indian Institute of Alternative Medicine, Kolkatta.
12. Institute of Alternative Medicine and Research, 8-A, Diamond Harbour Road, BUILTECH inn, 2nd Floor, Thakurpurkur, Kolkata-700063.

Uttar Pradesh

13. Varanaseya Sanskrit Vishwavidyalaya, Varanasi (UP) Jagatpuri, Delhi.
14. Mahila Gram Vidyapith/Vishwavidyalaya, (Woman's University) Paryag, Allahabad, Uttar Pradesh.
15. Gandhi Hindi Vidyapith, Prayag, Allahabad, Uttar Pradesh.
16. National University of Electro Complex Homeopathy, Kanpur, Uttar Pradesh.
17. Netaji Subhash Chandra Bose University (Open University), Achaltal, Aligarh, Uttar Pradesh.
18. Uttar Pradesh Vishwavidyalaya, Kosi Kalan, Mathura, Uttar Pradesh.
19. Maharana Pratap Shiksha Niketan Vishwavidyalaya, Pratapgarh, Uttar Pradesh.

20. Indraprashta Shiksha Parishad, Institutional Area, Khoda, Makanpur, Noida Phase-II, Uttar Pradesh.
21. Gurukul Vishwavidyalaya, Vrindavan, Uttar Pradesh.

Odisha

22. Nababharat Shiksha Parishad, Anupoorna Bhawan, Plot No. 242, Pani Tanki Road, Shaktinagar, Rourkela-769014.
23. North Orissa University of Agriculture and Technology, Odisha.

Note:- Before finalizing the admissions, the up-dated lists of recognized examinations of Board of School Education Haryana, Bhiwani/Other Boards/Universities is /are also required to be consulted.

List of games approved by AIU

Sr. No.	National Championships	Sr. No.	National Championships
1.	American Football (M & W)	2.	Aquatics(M W)
3.	Archery (M W)	4.	Athletics (M W)
5.	Badminton (M &W)	6.	Ball Badminton (M & W)
7.	Baseball (M & W)	8.	Basketball (W)
9.	Basketball(M & W)	10.	Best Physique (M)
11.	Boxing(M & W)	12.	Canoeing and Kayaking (MW)
13.	Chess (M & W)	14.	Cricket (M & W)
15.	Cross Country (MW)	16.	Cycling Road (MW)
17.	Cycling Track (MW)	18.	E- Sports (M & W)
19.	Fencing (M & W)	20.	Football (M & W)
21.	Gatka (M & W)	22.	Gymnastics (M & W)
23.	Handball (M & W)	24.	Hockey (M & W)
25.	Hockey 5' s (M & W)	26.	Judo (M & W)
27.	Kabadd NS(M &W)	28.	Kabaddi Circle Style(M & W)
29.	Kho-Kho (M & W)	30.	Korf Ball (Mixed M&W)
31.	Lawn Tennis (M & W)	32.	Netball (M & W)
33.	Pistol Shooting & 177, Air Rifle Peep Sight(M & W)		
34.	Power Lifting (M & W)		
35.	Relay Race (M)	36.	Roll Ball (M & W)
37.	Roller Sports (M&W)	38.	Rowing (M &W)
39.	Sepak Takraw (M &W)	40.	Soft Tennis (M & W)
41.	Softball (M & W)	42.	Squash Rackets (M & W)
43.	Table Tennis (M & W)	44.	Taekwondo (M & W)
45.	Tug of War (M & W)	46.	Volleyball (M & W)
47.	Wrestling FS & GR (M & W)	48.	Wt. Lifting (M & W)
49.	Wushu (M & W)	50.	Yachting (M & W)
51.	Yoga (M & W)		

SALIENT FEATURES

LEARNING PROCESS

- PDP (Personality Development Programme) : The courses throughout the period provide new challenges in anticipation of the rigorous and uncertain future. Managerial exercises like case study, seminar, role-plays, Individual presentations, brain stormy exercises and industrial visits are combined together to provide practical knowledge of simulated situation in order to develop all round personality of the participants.
- Extra-Curricular Activities :- We organize and participate in extra-curricular activities. These include regular social and cultural events, fests and environment friendly projects.
- Practical-Exposure :- After completion of second semester, students are sent on industrial trips to have a grasp of the actual situation of the market. The conceptual and theoretical knowledge acquired in the first year is supplemented with on-the-job experience in business organizations.

LIBRARY

- ✿ Independent Library for the faculty and students.
- ✿ Sitting capacity of 100 students in the Hall.
- ✿ More than 17000 titles of books in print and 80000 + e-books + 4500 e-journals
- ✿ A number of national dailies, leading business and health Magazine and national & International journals.
- ✿ Fully computerized with latest technology and internet facility.
- ✿ Three books can be issued from the library after showing the identity card. Books will be issued only for specific days. Magazines can't be taken at home. Book Bank facility is available where text books will be issued for the whole session to meritorious, distinguished sports persons and economically backward students.

COMPUTER LABORATORIES

- ✿ Computer Lab with 150 Computers of latest technology having internet connection.
- ✿ Smart Class-rooms - The Class-rooms are equipped with LED, Projectors and Interactive lecturestand.

OTHER LABORATORIES

- ✿ Laboratories in the Dept. of Geography UG and PG, Dept. of Home Science, Dept of Psychology, B.Sc.(Non Med., Med.) Art & Craft and Dress Designing are fully equipped with latest equipments and computers with internet facilities.

CULTURAL ACTIVITIES

- ✿ Various competitions and contests, especially Quiz, Declamation, Poetry recitation etc. are held regularly to involve maximum number of students.
- ✿ Seminars and talks by eminent personalities are a regular feature. Annual Cultural Festival is organized every year.
- ✿ Students win laurels in Zonal and Inter Zonal Youth Festival, many state level Functions and Inter College Competitions. Students are motivated to participate in various programmes and are given special honours for attaining distinguished positions.

NATIONAL CADET CORPS (N.C.C.)

- ✿ The college provides N.C.C. facility to students which is of utmost relevance in modern scenario. Any student whose age is less than 23 years can apply for NCC till mid August. College has 2 NCC Units with 53 cadets each. During three years course of NCC, 'B' and 'C' certificate test are held after completing two years and three years training respectively. Special weightage is given to certificate holders in higher Education. Special seats are reserved for certificate holders specially in courses like Indian Military Academy, Indian Air Force, Police Services and Naval Academy etc.

NATIONAL SOCIAL SERVICE (N.S.S.)

- ✿ There are two N.S.S. units in the college, each comprising of 50 students. To attain merit certificate of N.S.S., a student has to attend 2 seven days special camps and 3 one day camps. During camps, students are sensitized to various sociocultural problems like Female Foeticide, Problem of Illiteracy, Environment Pollution and AIDS etc. Best volunteers are chosen out of each unit.

HOSTEL FACILITY

- ✿ Mata Bhagwani Devi Girls Hostel in M.K.J.K. College is quite spacious, having accommodation capacity of 450 girls. The Hostel is well equipped with all kinds of facilities like Power backup, Multipurpose Hall, CCTV Cameras and reading room etc. Annual fees is paid once at the time of admission which is mainly done on merit basis. For more details, separate Hostel prospectus is available.

SPORTS

Special focus is laid on various kinds of sports activities. More than 30 types of Sports activities are organised in the college. The college has spacious playgrounds for outdoor games and well equipped multipurpose hall for indoor games. High technical facility, boxing ring, wrestling mats, kabbadi mats and weight lifting equipments are special features. Special training camps are organised for students and the college has been the winner of overall trophy of the university for at least 16 times and various students have won laurels both at national and international levels. Distinguished players are given incentive in the form of free hostel, fee concession and special prizes.

COLLEGE MAGAZINE

The college magazine 'Mahila Manisha' is published Annually. Editing of the magazine is done by the staff - editor and a student editor. Willing students are supposed to submit their articles to the concerned incharge within the prescribed duration.

PLACEMENT CELL

Regarding employment of students, an employment cell has been constituted where students are given information from time to time through notices, counselling and lectures. Various magazines are also available to collect the concerned information.

VARIOUS SOCIETIES

Regarding academic issues, various societies have been constituted. A student can become member of any one of the following societies.

- a) Literary Society :-
 - i) Kalidas Parishad (ii) Shakespearean Society (iii) Prem Chand Hindi Parishad
- b) Social Science Society :- (i) Geography Society (ii) Consumer Club
- c) Fine Arts Club

These societies arrange inter-class Quiz Competitions. Paper reading contests, Essay writing Competitions, Debates and other fine arts competitions. Resource Persons are also invited to teach students skills in their respective areas.

PARENTS TEACHERS' ASSOCIATION

Regarding academic and other kinds of performance of students, for maintaining discipline and to sort out various problems of students, Parents Teacher Association has been constituted in the college.

WOMEN CELL

To sensitize girls regarding their rights and to empower them to face the challenges of life, women cell has been established. Through literary, cultural and other activities, girls are made aware of different gender sensitive issues.

LEGAL LITERACY & ELECTION AWARENESS CELL

For providing legal awareness and right of voters to students, Legal cell has been established in the college under which various inter class competitions are frequently organised. Selected students are sent to various zonal and state level competitions. Extension lectures are organised by inviting experts in Legal Education.

GUIDANCE AND COUNSELLING CELL :- It aims at providing guidance to students regarding how to cope with various kinds of stress in personal and social life, improve one's efficiency, excel in exams and avoid unnecessary tension and anxiety in life.

BETI BACHAO - BETI PADHAO

Keeping in view the gender discrimination and falling sex-ratio, specially in Haryana, this cell plays a significant role in sensitising the students to prevent all kinds of atrocities on women. Various orientation lectures and poster making competition are organised under this cell.

EDUCATIONAL TOURS

Educational Tours are frequently organised by the college under the supervision of lecturers to provide the knowledge to the students regarding rich cultural and historical heritage of our country.

TUTORIAL GROUPS

Various tutorial groups are organised under the supervision of lecturers. The concerned keeps record of various features related to personality development of a particular student.

MONTHLY CLASS TESTS AND INTERNAL ASSESSMENT

Periodical monthly Class-Tests will be taken by the concerned lecturer. Fine will be imposed on those who don't take these tests. Internal Assessment will be based on attendance in the class, marks obtained in class tests and overall performance of the student in various activities.

SEMINARS AND WORKSHOPS

For providing latest knowledge to students, resource persons are invited in various seminars and workshops organised by the college from time to time.

SPECIAL CLASSES

Special Classes are organised for advanced learners and slow learners.

CAREER ORIENTED ADD-ON COURSES

Women play a vital role in determining the socio-economic status of a family. The income earned by women has a significant correlation with the nutritional status of families, improvement of education level of the children and building up of a positive attitude towards the status of women. To enable them to shoulder their responsibilities vocational and technical education plays a significant role. To this noble cause, this institute is running U.G.C. approved add. on courses in Art and Craft and Apparel & Dress Designing. As classes of these courses are held in the afternoon session, a student can pursue these alongwith their main course tutorial incharge.

These course have been approved by U.G.C., The seed money was provided by U.G.C. whereas the day to day expenses will have to be managed by the institute.

SCHOLARSHIPS

- ✿ Different kinds of scholarships are given by the college. For instance, Scholarship by

the University, local administration, Scheduled Caste Welfare Scholarship Ex-serviceman Scholarships and Backward Class Scholarship etc.

✿ Scholarship are provided by the trust mentioned below to the meritorious and needy students.

- i) Rohtak Education Society, Rohtak
- ii) C.R. Memorial Trust, Rohtak
- iii) Jat Education Society, Hissar
- iv) Sr. Lt. Rakesh Singh Memorial Trust
- v) Vandana Memorial Trust
- vi) Dr. Bimla Poria Memorial Scholarship

Note :- For SC students at the time of admission, fees/funds like enrolment, registration, tuition fees, games, library, magazine, medical, examination and other funds will not be charged. However, Certificate of Residence and Caste Certificate (Backward class and Scheduled Caste) should be signed and issued by the Circle Revenue Officer (Tehsildar/Naib Tehsildar-cum-Executive Magistrate of the District) Sub Division to which the candidate belongs. Certificate issued by any other authority will not be accepted.

	Fee Structure B.A. /B.Com. B.Sc. (Sports Science)	B.Sc. Medical Non-Medical	
Annual :			
1.	Admission Fee	20	100
2.	Building Fund	120	250
3.	Dilapidation Fee	20	20
4.	C.R.C.	100	100
5.	Magazine Fee	90	90
6.	Student Welfare Fund	15	15
7.	Student's Council Fund	25	25
8.	House Examination Fund	60	150
9.	Guidance and Counselling Fee	60	60
10.	Identity Card Fee	50 (for Duplicate I-Card copy of FIR +500)	50
11.	Library Security Fee	200	200
12.	Poor Students Fund	20	20
13.	Red Cross fee	60	60
14.	N.S.S. Fee	20	20
15.	Correspondence Charges	60	60
16.	University Sports Fee	120	120
17.	University Holiday Home Fee	20	20
18.	Youth Welfare Fund	60	60
19.	Eligibility Certificate	15	15
20.	University Registration Fee	300	300
21.	Continuation Fee (for II nd and III rd Yr.)	100	100
22.	Enrolment Fee	25	25
23.	Subject Society Fee	20	30
24.	Medical Fund	12	12
25.	Development Fee	150	150
26.	Dr. Radhakrishanan Fund	70	70
27.	Parking Fees	100	100
28.	University Annual Examination Fund	800	800
29.	Alumni Association	25	25
30.	N.C.C.	5	5
31.	Curriculum Charges	50	50

FEE STRUCTURE

Monthly Charges :	B.A./B.Com. B.Sc.(Sports Science)	B.Sc. (Medical/Non-Medical)
1. Geography	90	
2. Psychology Fee	50	
3. Home Science Fee	100	
4. Electricity Fee + Generator Fees	180	180
5. Tutorial Fee	10	50
6. Physical Education Fee	50	
7. Library Fee	15	15
8. Environment Fee	30	30
9. Computer Fee	100	100
10. Amalgamated Fund	25	25
11. Commerce Practical Fee	40	
12. B.Sc. Sports Science Practical Fee	150	
13. Chemistry		150
14. Botany		120
15. Physics		150
16. Zoology		120

NOTE :

1. Those students who have passed exam from any other university or board will have to deposit Rs. 5 more for Registration No. Card
2. Change can be made in annual and monthly Fee.
3. 50% fee concession will be given to wards of martyrs.

Fee Structure for Self Finance Courses (PG/Professional and Add-on Courses)

Courses	Tuition Fees
M.A. English	18,000/- per year
M.A. Geography	20,000/- per year
B.P.Ed.	30,000/- per year (Rs. 25,000+Rs. 6,000+Rs. 100 for Development + Other University Charges)
M.P.Ed.	34,200/- per year + Rs. 100/- as PET Fee
P.G. Diploma in Yoga Sc.	25,000/- per year
Add on Courses	9,000/- per year (per course)
M.A. Yoga Science	20000/- per year
M.Com	20000/- per year

MINIMUM 10 STUDENTS ARE REQUIRED TO START THE COURSE

TEACHING FACULTY UNDER GRANT-IN-AID

1. **Principal**
Dr. Krishna Chaudhary M.A., M.Phil, Ph.D.
2. **Dept. of English**
Dr. (Mrs.) Rashmi Lohchab M.A., Ph.D.
Mrs. Neelam M.A., M.Phil
Ms. Sofia M.A., NET
3. **Dept. of Hindi**
Dr. (Mrs.) Sunita Deswal M.A., B.Ed., M.Phil, Ph.D.
Mrs. Suman Jatain M.A., M.Phil, M.Ed.
4. **Dept. of Sanskrit**
Dr. (Mrs.) Veena Phogat M.A., B.Ed., M.Phil, Ph.D.
Dr. (Mrs.) Nisha Hooda M.A., M.Phil, Ph.D.
5. **Dept. of Geography**
Mrs. Kiran Malik M.A., M.Phil
Dr. (Mrs.) Anita Chaudhary M.A., M.Ed., Ph.D.
Dr. (Mrs.) Dhanpati Siwach M.A., M.Ed.
6. **Dept. of Political Science**
Ms. Deepika Ahlawat M.A., PG Diploma in International Business
7. **Dept. of History**
Dr. (Mrs.) Sarita Sehrawat M.A., M.Phil, Ph.D.
8. **Dept. of Economics**
Dr. (Mrs.) Seema M.A., M.Phil, Ph.D.
9. **Dept. of Sociology**
Dr. (Mrs.) Susheela Dhankhar M.A., M.Phil, Ph.D.
Mrs. Saroj Kadyan M.A., B.Ed.
10. **Dept. of Home Science**
Mrs. Asha Kharab M.Sc. (Food & Nutrition)
11. **Dept. of Psychology**
Dr. (Mrs.) Sneha Lata M.A., Ph.D.
12. **Dept. of Mathematics**
Dr. (Mrs.) Savita Malik M.A., B.Ed., M.Phil, Ph.D.
Ms. Salaj M.Sc., B.Ed., M.Phil
13. **Dept. of Physical Education**
Vacant
14. **Librarian**
Mrs. Urmila Rathee M.A., M.Lib., I.Sc., M.Phil

INCHARGES OF VARIOUS ACTIVITIES

Dr. Susheela Dhankhar	NAAC & Women Cell
Dr. Sunita Deswal	Printing
Dr. Neeraj	N.C.C.
Dr. Seema	IQAC
Mrs. Suman Jatain	Cultural
Dr. Nisha Hooda	N.S.S. (Unit-I)
Dr. Sarita Sehwat	N.S.S. (Unit-II)
Dr. Seema	Bursar
Dr. Dhanpati Siwach	Red Cross (Unit-I)
Mrs. Saroj Kadian	Red Cross (Unit-II)
Dr. Anita Chaudhary	PIO
Mrs. Neelam	SC & BC Cell
Dr. Rashmi Lohchab	Legal and Election Awareness Cell
Ms. Salaj	Beti Bachao - Beti Padhao
Dr. Veena Phogat	Literary Society
Mrs. Kiran Malik	Social Science Society
Mrs. Sunil Hooda	Hostel Warden
Ms. Shruti	Employment Cell
Dr. Sneh Lata	Guidance and Counselling Cell

NON-TEACHING STAFF

	Name	Designation
1.	Head Clerk	Vacant
2.	Mrs. Vidyawanti	Steno Typist
3.	Ms. Menka	Clerk
4.	Ms. Jyoti	Clerk
5.	Mrs. Premlata	Library Restorer
6.	Mrs. Kavita	Library Attendant
7.	Mrs. Santosh	Home Science Lab. Attendant
8.	Mrs. Sarita	Psychology Lab. Attendant
9.	Mrs. Savita	Geography Lab. Attendant
10.	Sh. Krishan	Peon
11.	Sh. Ravinder	Chowkidar
12.	Sh. Sandeep	Chowkidar
13.	Mrs. Kamlesh	Peon
14.	Sh. Anil	Gardener
15.	Mrs. Angrezo	Sweepress

TEACHING FACULTY UNDER SELF-FINANCE SCHEME

1.	Dept. of English Dr. Sumit Dahiya Ms. Namita	Ph.D.(Eng.), M.Ed., PGDIT M.A., M.Phil, NET
2.	Dept. of Commerce CA Shruti Budhwar Ms. Kalpana Hooda	M.Com, NET, CA M.Com,

	Ms. Rajni Joon	M.Phil, Ph.D., NET M.Com, M.Phil, B.Ed., MBA, NET
3.	Dept. of Geography Dr. Suman Nain Dr. Neeraj Dr. Seema	M.A., Ph.D. M.A., M.Phil, Ph.D., NET M.A., M.Phil
4.	Dept. of Physical Education Dr. Mukesh Goyat Ms. Hemlata Ms. Kusum	M.A., M.Phil, Ph.D., MIS M.A., M.P.Ed., PGDP.Ed., NET M.P.Ed., M.Phil, NET
5.	Dept. of Mathematics Dr. Anita Gulia	M.A., B.Ed., M.Ed., M.Phil. Ph.D.
6.	Dept. of Physics Dr. Anshu Malik Dr. Monica Nandal	M.Sc., Ph.D. M.Sc., Ph.D.
7.	Dept. of Zoology Sh. R.S. Siwach Sh. Mehtab Singh	(Retd.Principal) Honorary (Retd.)Honorary
8.	Dept. of Chemistry Dr. Sunita Duhan	M.Sc., M.Phil, Ph.D.
9.	Dept. of Botany Dr. Anju Ahlawat Dr. Jyoti Sh. Hari Singh Kamal	M.Sc., Ph.D.(Botany) M.Sc., Ph.D. (Bioscience) (Retd.) Honorary
10.	Dept. of Computer Science Ms. Anupriya	B.Tech, M.Tech, NET

NON-TEACHING STAFF

1.	Sh. Brij Lal	Accountant
2.	Sh. Jagvir Singh	Clerk
3.	Ms. Kamlesh	Clerk
4.	Sh. Bijender	Steno-Typist
5.	Ms. Seema	Receptionist
6.	Ms. Renu	Jr. Store Keeper
7.	Ms. Kavita	Jr. Store Keeper
8.	Mrs. Promila	Hostel Attendant
9.	Mrs. Sarita	Lab Attendant
10.	Mrs. Seema	Lab Attendant
11.	Mrs. Geeta	Lect. Asstt.
12.	Mrs. Sudesh	Lect. Asstt.
13.	Mrs. Sonia	Lect. Asstt.
14.	Sh. Jai Bhagwan	Chowkidar
15.	Sh. Bhim Singh	Chowkidar
16.	Sh. Ravinder	Chowkidar
17.	Ms. Bishni	Sweepress

OUR ESTEEMED ALUMNI

S. No.	Name	Achievement and Present Status
1.	Mamta Kharb	Golden Girl honoured with Arjun Award 2002. Working as DSP in Haryana Police
2.	Shakshi (B.P.Ed. Student)	Won Silver Medal in Common Wealth Games 2014 in Wrestling Qualified Olympic Championship Working as Sub Inspector in Haryana Police
3.	Pratima Dagar (B.P.Ed.)	Won Bronze Medal in Roller Skates Asian Championship 2014
4.	Suman Kundu	Won Bronze Medal in Common Wealth Games 2010 in Wrestling
5.	Babita Rathee nee Sona Chaudhary	Wrote Novel 'Paidaan' and 'Cage in Cage' famous as Hindi Writer
6.	Parvesh and Poonam Arya	Famous Social Worker associated with "Beti Bachao-Beti Padhao" Activity Programme
7.	Karamjyoti	Won Bronze Medal in Para Asian Discus throw and qualified Para Olympics
8.	Anju Bala	Asstt. Prof in Govt. College for Women in Rohtak (Geography)
9.	Sushma	Working as Asstt. Prof in Sanskrit in Hindu College, Sonipat
10.	Sonika and Vipul	Foot Ball Coaches
11.	Neeraj	Working as DPE in Govt. School, Sonipat
12.	Manisha (Udan Pair)	is Working in LIC in Patiala
13.	Savita	Working as Asstt. Prof in C.R. College of Education, Rohtak
14.	Izza	Working as Lecturer in English in C.R. Polytechnique, Rohtak
15.	Shakshi Malik (Director Wrestling in M.D.U., Rohtak)	1st Women Indian Olympion Won Bronze Medal in Rio Olympic 2016

M.K.J.K. COLLEGE ROHTAK PRIDE OF OUR COLLEGE



MONIKA
M.P.Ed (F)
1st Place in Cricket
All India Inter University



KHUSHBOO
M.P.Ed. (F)
1st Place in Cricket
All India University



DHANSHREE
P.G. (Yoga)
1st Place in Cricket
All India University



MEENAKSHI
B.A. 1st
Participated in Shooting
Inter University



PRIYA
B.Sc. Sports. Sc.-1st
3rd Place in Wushu
Sr. National Championship



JYOTI
B.P.Ed. (P)
3rd Place in Wushu
Sr. National Championship



Hema
M.P.Ed. (F)
1st Place in Shootingball
Sr. National Championship



MANISHA
B.A.-1st
2nd Place in Volleyball
Jr. National Championship



HIMANSHI
B.A.- 1st
2nd Place in Volleyball
Jr. National Championship



RITIKA
B.P.Ed. (F)
1st Place in Korfbal
All India Inter University



KOMAL
B.P.Ed. (P)
1st Place in Shootingball
Sr. National Championship



SUMAN
B.Sc. - III Sports Sc.
1st Place in Korfbal
All India Inter University



SHIVA PRAJAPATI
M.P.Ed. (P)
1st in All India Inter Univ.
Cricket, M.D.U., Rohtak



SUKHDA
P.G. (Yoga)
1st Plce in Shootingball
Sr. National Championship



RENU
Gold Medalist in
M.A.(Geog.) 2014-16 in M.D.U.
Roll No. 9307783



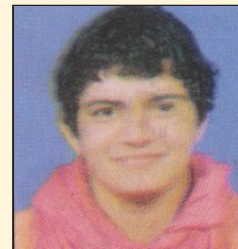
MONIKA
Gold in All India Inter Univ.
Boxing Chamiponship, L P
University, Jalandhar



PRATIMA DAGAR
M.P.Ed. (F)
1st in National
Roller Skating



MANISHA
B.Sc. Sports Sc. 2nd
3rd in Commonwealth Wrestling
Championship Singapore



REENA
B.Sc. S.S.-IInd
Participation in Jr. Asian
Championship Philippines



SUBHANGINI
B.P.Ed. (P)
Participation in Fujairah
Open International Taek
Wondo Championship Dubai



SHIKSHA
B.A.-3rd Yr.
Participation in Asian
Boxing Championship Sarhia



SACHIN KUMIARI
B.Com - IIIrd
NCC Best Cadet



MEENU
B.A. - IInd
Silver Medal in
Thal Sainik Camp



MAHARANI KISHORI JAT KANYA MAHAVIDYALYA

Awarded 'A' Grade to the College by the NAAC



Institutions Run & Managed by

JAT EDUCATION SOCIETY (REGD.) ROHTAK

- * Jat H.M.A.S. High School (Estd. 1913)
- * C.R. College of Education (Estd. 1955)
- * M.K.J.K. Mahavidyalya (Estd. 1988)
- * C.R.M. Public School (Estd. 1992)
- * Mat Ram Institute of Management (Estd. 2009)
- * A.I. Jat H.M. College (Estd. 1944)
- * C.R. Polytechnic (Estd. 1956)
- * Jat H.M.A.S. Sr. Sec. School (Estd. 1990)
- * Matu Ram Institute of Engg. & Mgmt. (Estd. 2008)
- * Chhotu Ram Institute of Law, Rohtak (Estd. 2009)

Price : For General/SBC Rs. 400/- (Cash)

Price : For SC/ST/BC Rs. 100/- (Cash)



M.K.J.K. Mahavidyalya, Rohtak

(NAAC ACCREDITED 'A')

Session



Signature

Important Instructions :

1. The candidate must read the College Prospectus very carefully before submitting the admission form.
2. The candidate must appear for interview along with original documents on the date of display of his/her name in the merit list of admissions. These dates are given in the prospectus.
3. The admitted candidate has to deposit the fees before the display of next merit list, failing which his/her admission will be cancelled.
4. Admission forms will only be accepted by the office if these are complete in all respects and duly supported by documents as required.

APPLICATION FOR ADMISSION TO CLASS.....

1. Name of the Candidate (in CAPITAL LETTERS, as given in Matriculation Certificate)

2. Father's Name (IN CAPITAL LETTERS, as given in Matriculation Certificate)

3. Father's Occupation _____

4. Mother's name (IN BLOCK LETTERS, as given in Matriculation Certificate)

5. Mother's Occupation _____

6. Total Annual Income of Family _____ Mobile No. _____

7. Nationality _____

8. Permanent Home Address _____ Telephone No. _____

9. Correspondence Address _____ Mobile No. _____

10. Date of Birth (In Words).....
(as per given in) Date Month Year
(matriculation certificate)

11. **SUBJECT :**

Compulsory Subjects : 1. 2. 3.
4. 5. 6.

Elective Subjects : 1. 2. 3.
4. 5. 6.

Subject and their combinations are given in prospectus. Please fill up your subject according to combination. Application form can be cancelled if wrong subject combination is found.

12. Religion _____ 13. Physically Handicapped : Yes No

14. Category : General/SC/BC/SBC/OBC/Ex- Serviceman

15. Any Scholarship won (give particulars) _____ 16. Which game do you play? _____

17. Haryana Resident : Yes No 18. University Registration No (if any) _____

19. Migration (if any) : (a) Name of the Instituion _____ (b) Name of Uni./Board _____

20. Have you ever been punished for misconduct by the University/College?
If so, give details _____

21. Are you an old student of this college? If so, give details : Class _____ Roll No. _____ Session _____

22. Examination Results :-

Sr. No.	Examination Passed	Uni./ Board	Year of Passing	Roll No.	% of Marks	Subjects	School/ College
1.	Matriculation						
2.	10+2(Arts/Com./Science)						
3.	B.A./B.Com/B.Sc./B.Sc. Sport Science (Sem.-I)						
4.	B.A./B.Com./B.Sc./B.Sc. Sport Science (Sem.-I)						
5.	B.A./B.Com/B.Sc./B.Sc. Sport Science (Sem.-II)						
6.	B.A./B.Com/B.Sc./B.Sc. Sport Science (Sem.IV)						
7.	B.A./B.Com/B.Sc./B.Sc. Sport Science (Sem.V)						
8.	B.A./B.Com/B.Sc./B.Sc. Sport Science (Sem.VI)						
9.	B.P.Ed. (Sem.-I)						
10.	B.P.Ed. (Sem.-II)						
11.	M.A./M.Com/M.P.Ed. (Sem.-I)						
12.	M.A./M.Com/M.P.Ed. (Sem.-II)						
13.	Any Other Qualifications						

DECLARATION

(Read Carefully)

- I declare that I am applying for admission with the consent of my parents/guardian and that the particulars given above are correct. I have read the College Prospectus for 2017-18 as well as the requirements for admission as laid down by the University/College for the course. I agree to abide by the rules and regulations given therein.
- I further declare that I shall submit myself to the disciplinary jurisdiction of the Principal of the College, the Vice-Chancellor and the other authorities of the University who may be vested with the power to exercise discipline under the Act, the statutes, the ordinances and rules framed by the University in this regard.
- I understand that my admission made by the college is provisional and will be subject to confirmation by the University. In case my admission is cancelled by the University. I shall have no claim for refund of fees paid by me to the college or University.
- I undertake that I shall not indulge in any act of ragging, otherwise my admission to the college shall stand cancelled and disciplinary proceedings may be initiated against me.
- I undertake to change my subjects/class/faculty in case the number of students in that subject/class/faculty falls shorter than 30 students.
- I declare to endeavour to secure at least 65% of attendance. In case I fail to fulfil these conditions, I shall be liable to be detained.
- I hereby declare that above mentioned details are correct to my knowledge and if found false, my admission is liable to be cancelled without any intimation.
- I will pay all kinds of fees/fine etc. well in time.
-

Signature of Parents/Guardian

Signature of the Candidate

Dated _____

Marks of Qualifying Exam. _____ Percent _____ (Exact) _____

Documents Attached :- 10th 12th B.A./B.Com./B.Sc./B.Sc. Sports Science

M.A./M.P.Ed. Other Migration

Admission Allowed, Provisionally

Member, Admission Committee

Convenor, Admission Committee

Principal

For Office use only

Fees vide receipt No. _____ Date _____ Amount Rs. _____

SELF DECLARATION

(Self Declaration to be submitted by students against ragging at the time of admission)

1. I, (Full Name of the Student with admission/ registration/ enrollment No.) S/o, D/o Mr./Mrs./Ms. _____ having been admitted to _____ (name of the institution) _____ have carefully read "THE HARYANA PROHIBITION OF RAGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012" and fully understood the provisions contained in the said ordinance.
2. I have, in particular, perused clause 2(f) of the ordinance and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of conspiracy to promote ragging.
4. I hereby solemnly aware and undertake that:
 - (a) I will not indulge in any behavior or act that may be constituted as ragging under the ordinance.
 - (b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Ordinance.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to Ordinance, without prejudice to any other criminal action that may be taken against me under any penal law or any, law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the county on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of the Student

Counter Signature of Parent/Guardian

Name : _____

SELF DECLARATION BY THE PARENT/ GUARDIAN

1. I, Mr./Mrs./Ms__ (Full name of parent/ guardian)_____ father/mother/guardian of, _____ (Full name of student with University Roll No._), having been admitted to _____ (name of the institution)_____ have carefully read “THE HARYANA PROHIBITION OF RAGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012” and fully understood the provisions contained in the said ordinance.
2. I have, in particular, perused clause 2(f) of the ordinance and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of conspiracy to promote ragging.
4. I hereby solemnly aware and undertake that:
 - (a) My ward will not indulge in any behaviour or act that may be constituted as ragging under the ordinance.
 - (b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Ordinance.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to Ordinance, without prejudice to any other criminal action that may be taken against me under any penal law or any, law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the county on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of the Parent/ Guardian

Name:

Address:

Telephone/ Mobile No.

E-mail id

Permanent Address _____

Correspondence Address _____

Phone No. _____ Mob. No. _____

::Rules::

1. Every student should bring this Identity Card when she comes to the College and present it when asked.
2. Library reader's tickets will be issued to the students only on the presentation of this card.
3. If this card is lost, fresh card will be issued after submission of required documents and amount with the permission of the Principal with copy of FIR & Rs. 500/-.
4. It is non-transferable.

Principal



MAHARANI KISHORI JAT KANYA MAHAVIDYALYA, ROHTAK
(NAAC ACCREDITED 'A')
IDENTITY CARD

Session.....

Class..... Roll No.....

Name of the Student.....

Father's Name.....

Category : SC/ST/BC/SBC/OBC/Gen.....

Blood Group.....

*Latest
Photograph
of the
Student
(Stamp Size)*

Sign. of Student

Principal